#### Personal data

Wolf Huisvestingsgroep B.V. is the manager of the website <a href="www.flexwonenrijswijk.nl.">www.flexwonenrijswijk.nl.</a> Wolf Huisvestingsgroep B.V. uses your personal data to deliver to you the services offered on the website and enable you to use our website in such a way that your preferences and interests can be taken into account. This personal approach is possible because we store certain data.

Naturally we respect and guarantee your privacy by complying with the European Data Protection Directive (95/46/EC) and the General Data Protection Regulation (Implementation) Act (Uitvoeringswet Algemene verordening gegevensbescherming, UAVG).

For the sake of completeness, we would like to point out that Wolf Huisvestingsgroep B.V. qualifies as 'controller' within the meaning of the General Data Protection Regulation (Implementation) Act. Where this privacy statement refers to 'Wolf Huisvestingsgroep', this includes but is not restricted to Wolf Huisvestingsgroep B.V. and its group companies: Wolf Huisvestingsgroep B.V., The Wolf B.V., The Wolf vastgoedbeheer B.V.

The personal data Wolf Huisvestingsgroep processes are listed below, as well as the purposes for which these data are processed and how you are able to access your personal data and rectify them required.

## What personal data are processed?

Wolf Huisvestingsgroep in any case processes the data it receives from you (such as the email address, name, home address, remarks, and interests and preferences you have provided). On principle, Wolf Huisvestingsgroep does not process special personal data, including data concerning race, religion, personal beliefs, sexual orientation, political affinity, health, criminal record or trade union membership. However, Wolf Huisvestingsgroep reserves the right to process these special personal data, provided that you give your explicit permission to do so or if you have expressly disclosed these data.

# **Quantified data**

Wolf Huisvestingsgroep also keeps a record of the topics or applications visitors are interested in, for example by checking which topics or websites are visited most frequently. These data are processed on an aggregate and anonymous basis to be used by Wolf Huisvestingsgroep or to be made available to third parties. They can best be compared with viewing and listening figures on television and radio. Think, for example, of comparative research data, such as 'visitors who are looking for accommodation in The Hague are often also interested in accommodation in Rijswijk'. This does not involve processing personal data and the anonymity of each individual visitor is guaranteed. These data will help Wolf Huisvestingsgroep to identify which topics on the website visitors are most interested in, enabling it to tailor the website to the visitors' interests.

In order to collect the aggregate data referred to above, a small file ('cookie') is sent to your computer. The main purpose of a cookie is to ensure that a visitor only has to enter information once. For example, a cookie can ensure that you do not have to log in to the website each time, but that your data is remembered. A cookie only registers the length of your visit to our website, when you leave www.flexwonenrijswijk.nland which site you visit next or whether you log out.

### **Cookies**

Wolf Huisvestingsgroep uses cookies for the following purposes:

- To measure, at an aggregate level, the user behaviour on the website of Flexwonen Rijswijk, <u>www.flexwonenrijswijk.nl.</u> The purpose of measuring this is to improve the online service provision by Wolf Huisvestingsgroep to its customers, based on aggregate (therefore not individual) measurement data. In order to collect such measurement data, indirect third-party cookies are used that you can activate or deactivate yourself in your browser and/or internet settings, as required.
- Direct cookies are used to offer online services to individuals on the basis of authorization. You can also activate or deactivate these yourself in your browser and/or internet settings, as required. If direct cookies are not activated in your browser, you will not be able to use all services offered to you as a visitor or customer on the website www.flexwonenrijswijk.nl.

If you do not want us to use cookies, you must activate or deactivate this option in your browser and/or internet settings. If you accept cookies, the direct cookies will remain on your computer for one month, unless you remove them (whether or

not automatically by settings in your computer or internet settings that you manage. PLEASE NOTE: deleting cookies may limit your use of our website, www.flexwonenrijswijk.nl, and of our services.

### **Purposes of the data processing**

Wolf Huisvestingsgroep processes the data listed above in order to provide visitors, who use or wish to use the services offered on the website, with these services and to enable them to make active use of the website, taking into account the personal preferences and interests of visitors. In addition, Wolf Huisvestingsgroep processes the data for general account management and for internal acquisition and marketing purposes. The data are processed in accordance with the law, in a proper and careful manner, and are not processed further in a way that is incompatible with the purposes for which Wolf Huisvestingsgroep obtained them. Under no circumstances will Wolf Huisvestingsgroep share personal data with third parties for their marketing activities without your explicit permission.

Wolf Huisvestingsgroep takes appropriate technical and organizational measures wherever possible to protect personal data against loss or any form of unlawful processing.

# Information and rights concerning data

You may inform Wolf Huisvestingsgroep that you do not wish to receive any direct marketing communications from Wolf Huisvestingsgroep. To do so, send an email to Wolf Huisvestingsgroep customer service at <a href="mailto:info@wolfhuisvestingsgroep.nl">info@wolfhuisvestingsgroep.nl</a> or by post: Newtonlaan 115, 3584 BH Utrecht. Following receipt of your request, Wolf Huisvestingsgroep will take measures to end the use of your data for those purposes immediately.

If you are a business, you should inform the actual users of the service(s) within your business that Wolf Huisvestingsgroep may use personal data as described above. You must inform them that they may request Wolf Huisvestingsgroep not to use their personal data for direct marketing purposes. You may also contact Wolf Huisvestingsgroep at all times to request access to the relevant personal data processed by Wolf Huisvestingsgroep. A request to this effect, free of charge, can be sent to the Wolf Huisvestingsgroep customer service, at the address referred to above in this paragraph. Within 4 weeks of receiving your request, Wolf Huisvestingsgroep will send you an overview of the categories of personal data processed by Wolf Huisvestingsgroep, as well as the personal data concerning you. Wolf Huisvestingsgroep will also send you a copy of this privacy statement.

If you are of the opinion that your data are incomplete, incorrect or not relevant for the purposes for which they are processed by Wolf Huisvestingsgroep, you may send a request to Wolf Huisvestingsgroep to correct, supplement or remove your personal data. A request to this effect, free of charge, can be sent to the Wolf Huisvestingsgroep customer service, to the address referred to above in this paragraph. Within 8 weeks of receiving your request, Wolf Huisvestingsgroep will inform you to what extent it can comply with your request, and if so, when it will do so. You can also modify your data via the website <a href="https://www.flexwonenrijswijk.nl">www.flexwonenrijswijk.nl</a> by logging in with your personal user name and password.

If an agreement is entered into with the person seeking accommodation, costs will be charged for concluding that agreement.